

POLICIES & PROCEDURES FOR PARTICIPANTS TANQUE VERDE YOUTH PROGRAMS

Tanque Verde Youth Programs is a collaboration between the Tanque Verde Unified School District, community members, and local experts in their fields. Together we offer after school classes where your children can learn new sports, arts, STEAM activities and more. Classes are offered quarterly and take place after school.

1. Registration
 - a. Students must be preregistered for classes by the posted deadline
 - b. Online registration can be found at www.TanqueVerdeSchools.org/YouthPrograms.aspx
 - c. Registration is limited and is granted on a first come – first serve basis
 - d. Late registration may be allowed and may incur an additional processing fee
2. Withdrawal
 - a. If you would like to withdraw from a class your student is registered for, contact the TVYP Coordinator as soon as possible YouthPrograms@tanq.org
 - b. Refund requests must be made directly to the TVYP Coordinator, not through the class instructor
 - c. Refunds will not be granted after the end of the second week of classes
3. Pickup
 - a. Pickup will take place at the front of the school, near the office
 - b. Some instructors will have a different pickup location (i.e. on the field, or in the MPR) that will be communicated directly to parents
 - c. Please make every effort to pick up your student on time. If you are running behind, please contact the TVYP Coordinator (520)909-8718
 - d. If your student is being picked up by somebody other than a parent, please let the instructor know ahead of time
4. Absence/Illness
 - a. See “Withdrawal” section above
 - b. Refunds or discounts will not be given for a student missing class
 - c. If your student is at school, but will not be attending their after school class, please let the school registrar know
 - i. Agua Caliente Elementary School (520) 749-2235
 - ii. Tanque Verde Elementary School (520) 749-4244
 - d. Planned absences should be reported to the instructor ahead of time
5. Behavior
 - a. Providing children with a safe environment with additional learning opportunities is our goal
 - b. Our expectations for behavior are the same as the school day
 - c. Not following rules and being respectful to instructors could result in removal of a student from a class without refund

6. Photographs

- a. TVYP regularly takes photos to share on social media and printed media
- b. By registering your student for TVYP classes, you are agreeing to allow photos to be taken and used in this way.
- c. If you do not want your student's photo to be taken/used, please notify the Youth Programs Coordinator before the start of the first class
YouthPrograms@tanq.org

7. Injury

- a. The risk of illness and injury are inherent in any program
- b. By registering your student for Tanque Verde Youth Programs after school classes, you are expressing your understanding of these risks and are releasing Tanque Verde Unified School District from all claims, costs, liabilities, and expenses or judgments, including attorney's fees and court costs arising out of participation in the program.
- c. By registering your student for Tanque Verde Youth Programs after school classes, you are agreeing to the following statement:
 - I hereby agree to the above and am releasing Tanque Verde Unified School District and its associates of any financial and/or medical obligation which might be incurred. I authorize Tanque Verde Youth Programs & its instructors to pursue emergency measures on my behalf and it is my agreement to pay all costs.